

Charlotte Newcombe Doctoral Dissertation Fellowship

Template for the Required Items PDF

This is an example of the format for the **required documents**, which includes these components

1. Abstract
 2. Proposal
 3. Bibliography
 4. Timetable
 5. Fellowship Statement of Work
 6. Personal statement (**optional** for the Newcombe Fellowship)
 7. Curriculum Vitae
- The applicant will collate these six or seven components that comprise the **required documents** into **one** PDF document.
 - The final PDF document will be uploaded into the *supplemental items* section of the online application.
 - These components, *in the order and sequence of this sample*, are necessary for an application to Charlotte Newcombe Doctoral Dissertation Fellowship to be complete.
 - The *content* that follows in this sample is primarily “dummy text,” which is used as a standard in the typesetting industry.

Commentary and suggestions will be in **red**.

Evaluation Criteria

Each application is evaluated on these criteria:

Quality

Does the proposal display outstanding scholarly merit and originality?

Student Qualifications

Does the student have the necessary qualifications for carrying out the proposed project?

Timetable

Is the timetable reasonable?

Is the applicant’s trajectory such that s/he will complete the dissertation during the spring or summer of the upcoming academic year?

Relevance to topic (women and gender *or* religious and ethical values).

Does the proposal demonstrate **central** relevance to the Fellowship’s purpose?

The header is optional. If used, include only the above information.

Proposed Dissertation Title

Applicant First Name-Last name
Doctoral Institution
Doctoral Department

Faculty who are Submitting Letters of Recommendation:

Recommender One Name, Dissertation Advisor
Recommender Two Name
Recommender Three Name

Cover page with all the above fields is **required**.
The Newcombe Fellowship requires three recommenders.

Contents

Abstract	5
Proposal	6
Bibliography	12
Timetable	13
Statement of Work	14
Personal Statement and Curriculum Vitae	15

The table of contents is optional, but recommended.

Abstract

The abstract summarizes concisely your dissertation project. The abstract must demonstrate the centrality, relevance, and significance of ethics, religion and/or values to your dissertation project. It should be 200-300 words in length, and may be single or double-spaced.

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This example is 200 words in length.

Proposal

The proposal describes how your project addresses religious or ethical values, what your objective is, how you will arrive at that objective, and why your work is or will be at the forefront of scholarship in your academic discipline. It is in the proposal where there should be **clear** and **direct** discussion regarding the centrality of religious, ethical or moral values--or women and gender studies--in the project.

The proposal should be no longer than six double-spaced pages, using the equivalent of Times New Roman 11-point font, and no less than a one-inch margin.

You may use standard footnote formatting where necessary, staying within the 6-page limit. Alternatively, you may use the bibliography as your works cited, instead of using space in your proposal. If you choose this, please reference the work in the bibliography with in-text citations (author, year).

The sample that follows is an accurate representation and contains 1,635 words, in 19 paragraphs in almost 6 pages.

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Bibliography

The purpose of the bibliography is to show the major source bases for your research. Cite primary sources, secondary sources, archival collections, or some combination of these. It is important to include the works that most clearly demonstrate your preparation to carry out the research you propose. It should be no longer than two pages, using the equivalent of Times New Roman 11-point font, in standard bibliographic format (entries single-spaced, with a double-space between entries). An annotated bibliography is acceptable, keeping within the two-page limit.

Arendt, Hannah. *The Origins of Totalitarianism*. New York: Harcourt Brace, 1951.

Buck-Morss, Susan. *Hegel, Haiti, and Universal History*. Pittsburgh: University of Pittsburgh Press, 2009.

Butler, Judith. *Antigone's Claim: Kinship Between Life and Death*. New York: Columbia University Press, 2000.

Butler, Judith, Ernesto Laclau, and Slavoj Žižek. *Contingency, Hegemony, Universality: Contemporary Dialogues on the Left*. London and New York: Verso, 2000.

Critchley, Simon. "I Want to Die, I Hate My Life – Phaedra's Malaise." *Rethinking Tragedy*. Ed. Rita Felski. Baltimore: John's Hopkins UP, 2008.

Foucault, Michel. *"Il Faut Défendre La Société": Cours Au Collège De France, 1975-1976*. Paris: Gallimard, 1997.

Hieronymi, P. (2005). "The Wrong Kind of Reason." *Journal of Philosophy* 102(9): 437-457.

Honig, Bonnie. "Antigone's Two Laws: Greek Tragedy and the Politics of Humanism." *New Literary History* 41 (2010): 1-33.

Hoover, Jon. *Ibn Taymiyya's Theodicy of Perpetual Optimism*. Leiden: Brill, 2007.

MacIntyre, Alasdair. *After Virtue: A Study in Moral Theory*. 2nd ed. Notre Dame, IN: University of Notre Dame Press, 1984.

Reinhart, A. Kevin. *Before Revelation: The Boundaries of Muslim Moral Thought*. Albany, NY: State University of New York Press, 1995.

Vernant Jean-Pierre and Pierre Vidal-Naquet, *Mythe et tragédie en Grèce ancienne*. Paris: La Découverte, 1972.

Wisnovsky, Robert. *Avicenna's Metaphysics in Context*. Ithaca, NY: Cornell University Press, 2003.

(...Etc. up to two pages)

Timetable

The purpose of the **Timetable** is to demonstrate to the selection committee that this is truly the final year of dissertation writing. Have all interviews been conducted? Have all archives been visited? Is all the research done? Is there sufficient progress in writing that the remainder will be completed during the tenure of the award? These are examples of the types of questions the committee members will want to know.

Please create a table similar to this one, or download the table here: <https://woodrow.org/wp-content/uploads/2020/09/Newcombe-Timetable.xlsx>. This timetable may be modified to reflect more accurately the stages relevant to your work.

Enter the DATE when the item is, or will be (approximately) completed. This timeline may be modified to reflect more accurately the stages relevant to your work.				
	Research Complete	First Draft Complete	Final Draft Complete	Final Draft Reviewed by Committee
Introduction				
Chapter One				
Chapter Two				
Chapter Three				
Chapter Four				
Chapter Five				
Chapter Six				
Chapter Seven				
Conclusion				
Enter the DATE (month/year) when you expect to defend your dissertation:				

- In the boxes, **place the date** (month/year) the task was completed **or the anticipated date** of completion (month/year) for each chapter and stage.
- If something is not applicable, use “NA” to indicate that (for example if you have only five chapters, use NA for the boxes referring to chapters six and seven).
- You may add any rows/columns with relevant milestones of your progress.

Fellowship Statement of Work

While the timeline should include deadlines tracking your progress towards completing your dissertation, the **Statement of Work** should directly speak to:

- The current direction of your work, and
- The work you intend to complete during the fellowship year.

Optionally, the statement may also include further information or explanation about dates listed in your timetable, or other information you would like to present to the committee.

Please use paragraph/narrative form, or bullet points to provide further information or explanation for your plan during the tenure of the award. The statement should be maximum 300 words, using the equivalent of Times New Roman 11-point font.

Personal Statement and Curriculum Vitae

The **Personal Statement** should be placed before (or at the top of) the C.V. The Personal Statement is *optional* for Newcombe Fellowship applications. It may be single or double-spaced, and should be no more than 300 words.

Newcombe Fellowship applicants have the option of adding a personal statement regarding any extenuating circumstances related to dissertation writing or funding, educational experience that is not listed anywhere else in the application, or notable experiences that contribute to the value of the application. The Personal Statement *should not be used* to justify why religion is important, why the proposal deals with religion, values, or ethics, or why the applicant thinks their topic important; these should be addressed in the proposal.

The **C.V.** should demonstrate an applicant's position to make a scholarly contribution in the field, as well as any unique skills that highlight the quality of the contribution. Information may include relevant languages; publications; presentations; and classes taught or taken. Awards, honors, fellowships, community/volunteer service may also be included. Standard contact or other personal information should be omitted. Please choose **only relevant** information; do not include the entire C.V., unless it is within the page limit.

The C.V. section should be no more than a total of seven pages (as an addition to any space for the personal statement), using the equivalent of Times New Roman 11-point font. *Surpassing the page limit may jeopardize the eligibility of the application.*